



Republic of the Philippines
 Department of the Interior and Local Government
BUREAU OF FIRE PROTECTION
 Regional Headquarters 2
 No. 07 Dalan na Paccorofun Corner Pavvurulun
 Regional Government Center
 Carig Sur, Tuguegarao City



PROJECT PROCUREMENT MANAGEMENT PLAN
CY 2022 Tier 1

Region/Station: **REGION 2**

PAP Code (1)	Priority Ranking (2)	Expense Code (3)	General Description (Program/ Activities/ Projects) (P/A/Ps) (4)	Quantity / Size (5)	Estimated Budget (6)	Schedule / Milestone of Activities (7)																
						Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec					
1000000000000000			A.I. GENERAL ADMINISTRATION SERVICES																			
100000100001000			A.I.a General Management & Supervision																			
	1		1. Conduct of New Years Call		55,520.00																	
		765	Other Supplies & Materials Expenses	150 pax	53,000.00																	
		781	Printing & Publication Expenses	tarpaulin 14ftx9ft @ P20.00/sq ft	2,520.00																	
	1		2. Attend Seminars and Conferences at BFP National Headquarters		52,800.00																	
		751	Traveling Expenses	3 pers for 3 days / qtr	52,800.00																	
			3. Formulation/Review of PPMP and APP		15,000.00																	
		765	Other Supplies & Materials Expenses	15 pers for 1 day	15,000.00																	
	1		4. Conduct of BFP Regional Command Conferences		52,560.00																	
		765	Other Supplies & Materials Expenses	50 pers for 1 day / quarter	50,000.00																	
		781	Printing & Publication Expenses	tarpaulin 4ftx8ft @ P20.00/sq ft	2,560.00																	
	1		5. Conduct of Management Meetings		36,000.00																	
		765	Other Supplies & Materials Expenses	20 Pers / month	36,000.00																	
	1		6. Conduct of Bid Process		36,000.00																	
		765	Other Supplies & Materials Expenses	15 pers for 1 day x 12 months x 2	36,000.00																	
	1		7. Preparation of correspondence and Submission of Monthly, Quarterly & Semestral Reports		72,464.40																	
		755	Office Supplies and Janitorial Expenses	6 Divisions & ORD / qtr	72,464.40																	
	1		8. Publication of Official Gazette of BFP-RO2		42,000.00																	
		781	Printing & Publication Expenses	140 magazines	42,000.00																	
	1		9. Conduct of COA Exit Conference		12,000.00																	
		765	Other Supplies & Materials Expenses	20 pers	12,000.00																	

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(1)	(2)	(3)	(4)	(5)	(6)												
	1		10. Conduct of Personnel Headcount, Inventory of Appointments, Records Inspection and Validation of Survivor Officers' Report and Pensioners Headcount		96,000.00												
		751	Traveling Expenses	8 pers for 15 days (Cagayan/Isabela/ Nueva Vizcaya/Quirino/Batanes)	96,000.00												
	1		11. Conduct of Stations Visits and Annual Physical Inventory of Property and Equipment		48,000.00												
		751	Traveling Expenses	3 pers for 15days	48,000.00												
	1		12. Recruitment of FO1 and Promotion of BFP Personnel		62,000.00												
		765	Other Supplies & Materials Expenses	10 pers x 350 x 3 days x 2 x 2times= 31,500 (for the interview) ; 10 pers x 250 x 2 x 2times(for the agility and medical) ; 20 pers x 100 x 1 day x 2 x 2times (for the qualifying exam)	62,000.00												
	1		13. Conduct Health and Wellness Program		143,325.00												
			a. Conduct of Medical and Dental Profiling/ Routinary Physical Health Check-up to BFP personnel with Dispensing of Medicine		24,000.00												
		751	Traveling Expenses	3 pers for 10 days	24,000.00												
			b. Compliance to PADS	1,591	119,325.00												
		765	Other Supplies & Materials Expenses		119,325.00												
	1		14. Conduct of Cash Count of Fire Code Fees Collection and Petty Cash Disbursement/ Updating of Financial Requirements		144,000.00												
		751	Traveling Expenses	9 pers for 20 days	144,000.00												
	1		15. Conduct of BFP Anniversary		92,020.00												
		765	Other Supplies & Materials Expenses		89,500.00												
		781	Printing & Publication Expenses	tarpaulin 14ftx9ft @ P20.00/sq ft	2,520.00												
	1		16. Conduct Fire Service Recognition Day		86,020.00												
		765	Other Supplies & Materials Expenses	150 participants	83,500.00												
		781	Printing & Publication Expenses	tarpaulin 14ftx9ft @ P20.00/sq ft	2,520.00												
	1		17. Monitoring of fire code fees collection		151,200.60												
		756	Accountable Forms (order of payment slip)		151,200.60												
		50215020-00	18.Fidelity Bond		249,342.30												
100000100001000			Sub-total A.I.b		1,446,252.30												

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(1)	(2)	(3)	(4)	(5)	(6)												
			TOTAL A.I (A.I.a+A.I.b)		1,446,252.30												
			A.II OPERATIONS														
3101000000000000			A.II.a Fire Prevention Management Program														
310100100001000			A.II.a.1 Enforcement of Fire Safety Laws, Rules, Regulations and Others														
	1		1. Fire Safety Inspection of New Buildings	12,090	761,670.000												
		751	Traveling Expenses	12,090 new buildings x 21 php (local fare)	761,670.000												
	1		2. Fire Safety Inspection of Existing Buildings/ Establishments	88,000	1,848,000.000												
		751	Traveling Expenses	88,000 existing bldgs x 21 php (local fare) x 2	1,848,000.00												
			3. Reportorial Compliance to Enforcement of Fire Safety Laws, Rules, Regulations and Others		66,839.650												
		755	Office Supplies Expenses		66,839.65												
	1		4. Fire Code Revenue Collection & Deposit		425,775.000												
		751	Traveling Expenses	20,275 estimate times of deposit x 21php local fare	425,775.000												
			5. Printing of FSIC,FSEC and Official Receipt		986,000.000												
		781	Printing & Publication Expenses	Official Receipt (2000 booklets) P150 per pad	300,000.00												
		781	Printing & Publication Expenses	FSIC for Occupancy 200*350 FSEC 200*350	140,000.00												
		781	Printing & Publication Expenses	FSIC for Business 1560*350	546,000.000												
310100100001000			Sub-total A.II.a.1		4,088,284.65												
			TOTAL EFSLRR		4,088,284.65												
310100100002000			A.II.a.2 Information, Education and Communication (IEC) Activities														
	1		1. OPLAN LIGTAS NA PAMAYANAN		2,208,960.00												
			1.1. HANDANG PAMAYANAN PROGRAM: Formulation of Community Fire Prevention Plan (Workshop)	180	388,200.00												
		755	Office Supplies Expenses		75,000.00												
		781	Printing & Publication Expenses	tarpaulin 3ftx4ft x 20php/sq ft x 180	43,200.00												
		761	Fuel, Oil & Lubricants Expenses	180 targets x 800php fuel	270,000.00												

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(1)	(2)	(3)	(4)	(5)	(6)												
			1.2. BAYANIHAN PROGRAM: Brigada ng Bayan tungo sa Ligtas na Tahanan at Pamayanan	180	365,200.00												
		755	Office Supplies Expenses		52,000.00												
		781	Printing & Publication Expenses	tarpaulin 3ftx4ft x 20php/sq ft x 180	43,200.00												
		761	Fuel, Oil & Lubricants Expenses	180 targets x 800php fuel	270,000.00												
			1.3. KAAGAPAY PROGRAM: Katuwang at gabay sa Ligtas ng Pamamahay at Pamayanan	180	18,000.00												
		751	Traveling Expenses	180 targets x 100php (regular fare)	18,000.00												
			1.4. LINGAP PROGRAM: Ligtas na Bahay, Masaganang na Pamumuhay	180	313,200.00												
		781	Printing & Publication Expenses	tarpaulin 3ftx4ft x 20php/sq ft x 180	43,200.00												
		761	Fuel, Oil & Lubricants Expenses	180 targets x 800php fuel	270,000.00												
			1.5 OLP on The Road	89 fire stations 2x a month	1,124,360.00												
		761	Fuel, Oil & Lubricants Expenses	89 fire stations x 10liters x 24months x 50php/L	1,068,000.00												
		755	Office Supplies Expenses		35,000.00												
		781	Printing & Publication Expenses	89 fire stations x 3x4 @ 20 pesos	21,360.00												
	1		2. Conduct of Fire Safety Education and Fire Safety Awareness Campaign for distribution to 89 Fire Stations, 5 Provincial Offices and 1 Regional Office2	95	1,533,779.55												
		781	Printing & Publication Expenses	95 stations x 12 months x 20php per sqft(4x8) x2	1,459,200.00												
		765	Other supplies		74,579.55												
	1		3. Conduct of Fire Safety Awareness Campaign		178,800.00												
			a. FIRE PREVENTION MONTH (March)	300	178,800.00												
			a.1 Kick-off Ceremony		178,800.00												
		781	Printing & Publication Expenses	95 tarpaulin 4ftx8ft @ P20.00/sq ft	60,800.00												
		765	Other Supplies & Materials Expenses	300 Participants	75,000.00												
		761	Fuel, Oil & Lubricants Expenses	1 Fire truck per station for the around the town motorcade	43,000.00												
	1		4. HOLIDAY FIRE HAZARD AWARENESS CAMPAIGN MONTH and OPLAN IWAS PAPUTOK (December)	95	142,723.20												
		755	Office Supplies Expenses		6,923.20												
		781	Printing & Publication Expenses	95 tarpaulin/station/office 4ftx8ft @ P20.00/sq ft	60,800.00												
		761	Fuel, Oil & Lubricants Expenses		75,000.00												
			Sub-total A.II.a.2		4,064,262.75												

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(1)	(2)	(3)	(4)	(5)	(6)												
			TOTAL A.II.a (A.II.a.1+A.II.a.2)		8,152,547.40												
			TOTAL IEC		4,064,262.75												
			A.II.b Fire and Emergency Management Program														
310200100001000			A.II.b.1 Fire Operations Activities														
	1		1. Response to Fire Calls	300	1,649,054.98												
		761	Fuel, Oil & Lubricants Expenses		900,000.00												
		755	Office Supplies Expenses		749,054.980												
	1		2. Warm-up of Fire Trucks/Ambulance/Service vehicles/generator set		9,398,750.00												
		761	Fuel, Oil & Lubricants Expenses		9,398,750.000												
			<i>Firetrucks</i>	<i>Php 55.00x2Lx365daysx163vehicles</i>	6,544,450.00												
			<i>Ambulances and rescue vehicle</i>	<i>Php 55.00x2Lx365daysx16vehicles</i>	642,400.00												
			<i>Service Vehicles</i>	<i>Php 55.00x2Lx365daysx4 service vehicles</i>	160,600.00												
			<i>generator</i>	<i>Php 55.00x1Lx365daysx88gen set</i>	1,766,600.00												
			<i>Motorcycle</i>	<i>Php 60.00x1Lx365daysx13motorcycle</i>	284,700.00												
	1		3. Maintenance of cleanliness and orderliness of facilities of fire stations and offices for operational capability	95	435,231.64												
		765	Other Supplies & Materials Expenses		435,231.64												
	1		4. Ensure Operational Readiness and Site Inspection		480,000.00												
		751	Traveling Expenses	10 pers @ 15days / qtr	480,000.00												
			5. Response Drill every Fire Station twice a month		663,459.38												
		765	Other Supplies & Materials Expenses		129,459.38												
		761	Fuel, Oil & Lubricants Expenses		534,000.00												
	1		6. Payment of Fixed Expenditures		5,262,381.04												
		50204010-00	Water Expenses		286,643.03												
		50204020-00	Electricity Expenses		2,660,460.11												
		50205020-02	Telephone Expenses - Landline		580,056.59												
		50205020-01	Rent		-												
		50205030-00	Internet Expenses		472,313.86												
		50215030-00	Insurances		1,262,907.45												
			7. Procurement		6,129,000.00												
		765	Other Supplies & Materials Expenses		6,129,000.00												
			Fire Coat	14,500/pc x 50pcs	725,000.00												

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(1)	(2)	(3)	(4)	(5)	(6)												
			Fire Trauser	14,000/pc x 50 pcs	700,000.00												
			Batteries	2d 7800/pc, 4sm 9200/pc, 6sm 8500/pc @ 35 pcs each	892,500.00												
			double deck	8,000/pc x 61pcs	488,000.00												

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(1)	(2)	(3)	(4)	(5)	(6)												
			quarter master	6,000/pc x 120 pcs	720,000.00												
			Portable scanner	13,500/pc x 17 pcs	229,500.00												
			Tables,chairs,partitions and drawer	10,000 partition, 7,000 table,3,000 chair, 3,000 drawer @ 50 pcs each	1,150,000.00												
			Printer	9,000/pc x 45 pcs	405,000.00												
			Collapsible Tent and Canvass	collapsible tent @ 14,900/pcs, canvass@ 8,500/pc @ 32pcs each	819,000.00												
310200100001000			Sub-total A.II.b.1		24,017,877.04												
			Total FOA		24,017,877.04												
310200100003000			A.II.b.2 Non-Fire Response Activities														
	1		1. Conduct of Oplan "Paghalasa"	89	227,228.87												
		761	Fuel, Oil and Lubricants Expenses		143,042.640												
		759	Drugs & Medicine Expenses		71,937.000												
		760	Medical and Dental Supplies		12,249.230												
	1		2. Conduct of Oplan "SumVac"	89	69,667.64												
		781	Printing & Publication Expenses	89 tarpaulin 3ftx5ft @ P20.00/sq ft	26,700.00												
		761	Fuel, Oil and Lubricants Expenses		42,967.64												
	1		3. Conduct of Oplan "Kaluluwa"	89	69,667.64												
		781	Printing & Publication Expenses	89 tarpaulin 3ftx5ft @ P20.00/sq ft	26,700.00												
		761	Fuel, Oil and Lubricants Expenses		42,967.64												
310200100003000			Sub-total A.II.b.2		366,564.15												
			Total NFA		366,564.15												
310200100002000			A.II.b.3 Fire Investigation Activities														
	1		1. Conduct of Investigation of Fire Incidents	300	685,953.80												
		761	Fuel, Oil & Lubricants Expenses	estimated 300 fire incident	300,000.00												
		755	Office Supplies Expenses		21,000.00												
		751	Traveling Expenses		16,000.00												
		765	Other Supplies & Materials Expenses	Fire Investigation tools	348,953.80												

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(1)	(2)	(3)	(4)	(5)	(6)												
	1		2. Conduct of Intelligence Activites		111,790.90												
			a. Conducts surveillance and gathering/collection of information regarding suspected Arson Cases	5	61,595.45												
		755	Office Supplies Expenses		11,595.45												
		761	Fuel, Oil & Lubricants Expenses		50,000.00												
			b. Filing of Cases on Supected Arsonist/s	3	25,000.00												
		761	Fuel, Oil & Lubricants Expenses		15,000.00												
		755	Office Supplies Expenses		10,000.00												
			c. Transportation/Handling of Evidence	3	25,195.450												
		751	Traveling Expenses		9,600.00												
		761	Fuel, Oil & Lubricants Expenses		10,000.00												
		755	Office Supplies Expenses		5,595.45												
310200100002000			Sub-total A.II.b.3		797,744.70												
			TOTAL A.II.b (A.II.b.1+A.II.b.2+A.II.b.3)		25,182,185.89												
			TOTAL A.II (A.II.a+A.II.b)		33,334,733.29												
			GRAND TOTAL (A.I + A.II)		34,780,985.59												

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:


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