



Republic of the Philippines  
 Department of the Interior and Local Government  
**BUREAU OF FIRE PROTECTION**  
 Regional Headquarters 2  
 No. 07 Dalan na Paccorofun Corner Pavvurulun  
 Regional Government Center  
 Carig Sur, Tuguegarao City



**PROJECT PROCUREMENT MANAGEMENT PLAN**  
 CY 2021

Region/Station: **REGION 2**

PAP Code (1)	Priority Ranking (2)	Expense Code (3)	General Description (Program/ Activities/ Projects) (P/A/Ps) (4)	Quantity / Size (5)	Estimated Budget (6)	Schedule / Milestone of Activities (7)														
						Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
1000000000000000			<b>A.I. GENERAL ADMINISTRATION SERVICES</b>																	
100000100001000			<b>A.I.a General Management &amp; Supervision</b>																	
	1		<b>1. Conduct of New Years Call</b>		<b>22,220.00</b>															
		765	Other Supplies & Materials Expenses	50 pax	19,700.00															
			Snacks	50 pax x 100	5,000.00															
			Lunch	50 pax x 150	7,500.00															
			Lei	1 pc x 200	200.00															
			Physcial Arrangement		7,000.00															
		781	Printing & Publication Expenses	tarpaulin 14ftx9ft @ P20.00/sq ft	2,520.00															
	1		<b>2. Attend Seminars and Conferences at BFP National Headquarters</b>		<b>52,800.00</b>															
		751	Traveling Expenses	3 pers for 3 days / qtr	52,800.00															
			<b>3. Formulation/Review of PPMP and APP</b>		<b>25,000.00</b>															
		765	Other Supplies & Materials Expenses	25 pers for 1 day	25,000.00															
	1		<b>4. Conduct of BFP Regional Command Conferences</b>		<b>27,560.00</b>															
		765	Other Supplies & Materials Expenses	50 pers for 1 day / sem	25,000.00															
		781	Printing & Publication Expenses	tarpaulin 4ftx8ft @ P20.00/sq ft	2,560.00															
	1		<b>5. Conduct of Management Meetings</b>		<b>45,000.00</b>															
		765	Other Supplies & Materials Expenses	25 Pers / month	45,000.00															
	1		<b>6. Conduct of Bid Process</b>		<b>18,000.00</b>															
		765	Other Supplies & Materials Expenses	15 pers for 1 day x 12 months	18,000.00															
	1		<b>7. Preparation of correspondence and Submission of Monthly, Quarterly &amp; Semestral Reports</b>		<b>205,442.32</b>															
		755	Office Supplies and Janitorial Expenses	6 Divisions & ORD / qtr	173,522.32															

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						Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
(1)	(2)	(3)	(4)	(5)	(6)												
		771	Postage and Deliveries	190php x 2x a monthx 12 months x 7 offices	31,920.00												
	1		<b>8. Publication of Official Gazette of BFP-RO2</b>		<b>84,000.00</b>												
		781	Printing & Publication Expenses	140 magazines / sem	84,000.00												
	1		<b>9. Conduct of COA Exit Conference</b>		<b>2,000.00</b>												
		765	Other Supplies & Materials Expenses	20 pers	2,000.00												
	1		<b>10. Conduct of Personnel Headcount, Inventory of Appointments, Records Inspection and Validation of Survivor Officers' Report</b>		<b>120,000.00</b>												
		751	Traveling Expenses	10 pers for 15 days (Cagayan/Isabela/ Nueva Vizcaya/Quirino/Batanes)	120,000.00												
	1		<b>11. Conduct of Stations Visits and Annual Physical Inventory of Property and Equipment</b>		<b>60,000.00</b>												
		751	Traveling Expenses	5 pers for 15days	60,000.00												
	1		<b>12. Recruitment of FO1 and Promotion of BFP Personnel</b>		<b>64,000.00</b>												
		765	Other Supplies & Materials Expenses	10 pers x 350 x 3 days x 2 x 2times= 31,500 ( for the interview ) ; 10 pers x 250 x 2 x 2times( for the agility ) ; 20 pers x 100 x 1 day x 2 x 2times ( for the qualifying exam)	62,000.00												
		781	Printing & Publication Expenses		2,000.00												
	1		<b>13. Seminar on the Enhancement of Social Relations and Team Development Activities to Improve Organizational Performance/Sports Fest</b>		<b>107,520.00</b>												
		765	Other Supplies & Materials Expenses	150 participants	105,000.00												
		781	Printing & Publication Expenses	tarpaulin 14ftx9ft @ P20.00/sq ft	2,520.00												
	1		<b>14. Conduct Health and Wellness Program</b>		<b>181,375.00</b>												
			a. Conduct of Medical and Dental Profiling/ Routinary Physical Health Check-up to BFP personnel with Dispensing of Medicine		<b>48,000.00</b>												
		751	Traveling Expenses	4 pers for 15 days	48,000.00												
			b. Compliance to PADS		<b>105,375.00</b>												
		765	Other Supplies & Materials Expenses	1405 personnel * 75	105,375.00												
			c. Conduct of Physical Fitness Test to 1405 personnel Regionwide annually		<b>28,000.00</b>												
		751	Traveling Expenses	4 pers for 5 days	28,000.00												
	1		<b>15. Conduct of Pensioners Headcount</b>		<b>9,600.00</b>												

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(1)	(2)	(3)	(4)	(5)	(6)												
		751	Traveling Expenses	3 pers for 4 days	9,600.00												
	1		<b>16. Conduct of Cash Count of Fire Code Fees Collection and Petty Cash Disbursement/ Updating of Financial Requirements</b>		<b>108,000.00</b>												
		751	Traveling Expenses	9 pers for 15 days	108,000.00												
	1		<b>17. Conduct of BFP Anniversary</b>		<b>72,220.00</b>												
		765	Other Supplies & Materials Expenses		69,700.00												
		781	Printing & Publication Expenses	tarpaulin 14ftx9ft @ P20.00/sq ft	2,520.00												
	1		<b>19. Conduct Fire Service Recognition Day</b>		<b>90,220.00</b>												
		765	Other Supplies & Materials Expenses	50 participants	87,700.00												
		781	Printing & Publication Expenses	tarpaulin 14ftx9ft @ P20.00/sq ft	2,520.00												
	1		<b>20. Monitoring of fire code fees collection</b>														
		756	Accountable Forms		107,628.17												
		50215020-00	<b>21.Fidelity Bond</b>		<b>245,219.36</b>												
		753	<b>22.Training (BRT)</b>	for 15 participants to cover meals and other material expenses	<b>305,512.67</b>												
'100000100001000			<b>Sub-total A.I.b</b>		<b>1,953,317.52</b>												
			<b>TOTAL A.I (A.I.a+A.I.b)</b>		<b>1,953,317.52</b>												
			<b>OPERATIONS</b>														
31010000000000			<b>A.II.a Fire Prevention Management Program</b>														
310100100001000			<b>A.II.a.1 Enforcement of Fire Safety Laws, Rules, Regulations and Others</b>														
	1		<b>1. Fire Safety Inspection of New Buildings</b>														
		751	Traveling Expenses	11,000 new buildings x 20 php (local fare)	634,080.00												
		781	Printing & Publication Expenses	FSIC for Occupancy 230*450 FSEC 230*450	207,000.00												
	1		<b>2. Fire Safety Inspection of Existing Buildings/ Establishments</b>														
		751	Traveling Expenses	75,720 existing bldgs x 20 php (local fare) x 2	1,514,400.00												
		781	Printing & Publication Expenses	FSIC for Business 1600*450	720,000.00												
			<b>3. Reportorial Compliance to Enforcement of Fire Safety Laws, Rules, Regulations and Others</b>														
		755	Office Supplies Expenses		745,493.86												
	1		<b>4. Fire Code Revenue Collection &amp; Deposit</b>		<b>405,500.00</b>												

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(1)	(2)	(3)	(4)	(5)	(6)												
		751	Traveling Expenses	20,275 estimate times of deposit x 20php local fare	405,500.000												
'310100100001000			Sub-total A.II.a.1		4,226,473.86												
310100100002000			A.II.a.2	Information, Education and Communication (IEC) Activities													
	1		1. OPLAN LIGTAS NA PAMAYANAN		1,767,440.00												
			1.1. HANDANG PAMAYANAN PROGRAM: Formulation of Community Fire Prevention Plan (Workshop)	140	318,600.00												
		755	Office Supplies Expenses		75,000.00												
		781	Printing & Publication Expenses	tarpaulin 3ftx4ft x 20php/sq ft x 140	33,600.00												
		761	Fuel, Oil & Lubricants Expenses	140 targets x 800php fuel	210,000.00												
			1.2. BAYANIHAN PROGRAM: Brigada ng Bayan tungo sa Ligtas na Tahanan at Pamayanan	140	295,600.00												
		755	Office Supplies Expenses		52,000.00												
		781	Printing & Publication Expenses	tarpaulin 3ftx4ft x 20php/sq ft x 140	33,600.00												
		761	Fuel, Oil & Lubricants Expenses	140 targets x 800php fuel	210,000.00												
			1.3. KAAGAPAY PROGRAM: Katuwang at gabay sa Ligtas ng Pamamahay at Pamayanan	140	14,000.00												
		751	Traveling Expenses	140 targets x 100php (regral fare)	14,000.00												
			1.4. LINGAP PROGRAM: Ligtas na Bahay, Masaganang na Pamumuhay	140	243,600.00												
		781	Printing & Publication Expenses	tarpaulin 3ftx4ft x 20php/sq ft x 140	33,600.00												
		761	Fuel, Oil & Lubricants Expenses	140 targets x 800php fuel	210,000.00												
			1.5 OLP on The Road	140	895,640.00												
		761	Fuel, Oil & Lubricants Expenses	140 targets x 1100php fuel (around the town campaign)	840,000.00												
		755	Office Supplies Expenses		35,000.00												
		781	Printing & Publication Expenses	86 fire stations x 3x4 @ 20 pesos	20,640.00												
	1		2. Fire Safety Seminars in all Existing Private Buildings/ Establishments, Government Buildings/Establishments and Existing Barangays		435,000.00												
			a. Conduct of Fire Drills in Schools	1,265	359,250.00												
		755	Office Supplies Expenses	86 fire stations	43,000.00												
		761	Fuel, Oil & Lubricants Expenses	1265 schools x 5 liters x 50php/liter	316,250.00												
			b. Conduct of Fire Drills in Hospitals	148	37,000.00												
		761	Fuel, Oil & Lubricants Expenses	148 schools x 5 liters x 50php/liter	37,000.00												

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(1)	(2)	(3)	(4)	(5)	(6)												
			c. Conduct of Fire Drills in Hotels, Motels, Lodging Houses, Dormitories & Apartments etc. once a year	155	38,750.00												
		761	Fuel, Oil & Lubricants Expenses	155 schools x 5 liters x 50php/liter	38,750.00												
	1		<b>3. Conduct of Fire Safety Education and Fire Safety Awareness Campaign for distribution to 86 Fire Stations, 5 Provincial Offices and 1 Regional Office</b>	92	<b>1,363,280.00</b>												
		781	Printing & Publication Expenses	Fire Safety signages to be placed on 100 strategic locations nationwide	1,244,280.00												
		765	Other Supplies & Materials Expenses	lot	119,000.00												
			Studio Ringlight	1 pc	9,000.00												
			DSLR	set	110,000.00												
	1		<b>4. Conduct of Fire Safety Awareness Campaign</b>		<b>98,040.00</b>												
			a. FIRE PREVENTION MONTH (March)		<b>98,040.00</b>												
			a.1 Kick-off Ceremony		<b>98,040.00</b>												
		781	Printing & Publication Expenses	86 tarpaulin 4ftx8ft @ P20.00/sq ft	55,040.00												
		761	Fuel, Oil & Lubricants Expenses	1 Fire truck per station for the around the town motorcade	43,000.00												
	1		<b>6. HOLIDAY FIRE HAZARD AWARENESS CAMPAIGN MONTH and OPLAN IWAS PAPUTOK (December)</b>	75	<b>140,803.20</b>												
		755	Office Supplies Expenses		6,923.20												
		781	Printing & Publication Expenses	92 tarpaulin/station/office 4ftx8ft @ P20.00/sq ft	58,880.00												
		761	Fuel, Oil & Lubricants Expenses		75,000.00												
			<b>Sub-total A.II.a.2</b>		<b>3,804,563.20</b>												
			<b>TOTAL A.II.a (A.II.a.1+A.II.a.2)</b>		<b>8,031,037.06</b>												
			<b>A.II.b Fire and Emergency Management Program</b>														
310200100001000			<b>A.II.b.1 Fire Operations Activities</b>														
			<b>Procurement of:</b>		<b>7,069,416.40</b>												
		765	Fire Coat and Trouser	80 pcs * 31,987/set	2,558,960.00												
		765	Fire nozzle 1 1/2	30pcs * 29,000	870,000.00												
		765	tables and chairs	40sets * 10,000	400,000.00												
		765	double deck	50pcs * 8,000	400,000.00												
		765	quarter master supplies	100 pcs * 6,000	600,000.00												

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(1)	(2)	(3)	(4)	(5)	(6)												
			tires and batteries	2d - 16 pcs x 8,255	132,080.00												
				4d - 16pcs x 9,475.70	151,611.20												
				3sm 16pcs x 6,000	96,000.00												
				6sm 16pcs x 10,878	174,048.00												
				10x 20 w/ flap and tube (lug) @ 24 pcs x 18,951.40	454,833.60												
				9 x 20 w/ flap & tube ( lug) @ 20 pcs x 16,763.50	335,270.00												
				8.25 x 20 w/ flap & tube ( lug) @ 13pcs x 14,578.20	189,516.60												
				7.50 x 16 w/ flap & tube ( lug) @ 12 x 9,293.70	111,524.40												
				9.5 x 17.5 w/ flap & tube ( lug) @ 2pcs x 14,285.70	28,571.40												
				11 x 20 w/ flap & tube ( lug) @ 4pcs x 22,500.30	90,001.20												
				7.5 x 20 @ 2pcs x 15,000	30,000.00												
				8.25 x 16 @ 2 pcs x 11,000	22,000.00												
				8.5 x 16 @ 2 pcs x 11,500	23,000.00												
			Rescue Tools and Equipment		402,000.00												
		765			2,240,456.40												
	1		<b>1. Response to Fire Calls</b>	266	<b>1,459,160.26</b>												
		761	Fuel, Oil & Lubricants Expenses		798,000.00												
		755	Office Supplies Expenses		661,160.260												
	1		<b>2. Warm-up of Fire Trucks/Ambulance/Service vehicles/generator set</b>		<b>8,051,900.00</b>												
		761	Fuel, Oil & Lubricants Expenses		8,051,900.000												
	1		<b>3. Maintenance of cleanliness and orderliness of facilities of fire stations and offices for operational capability</b>	82	<b>412,046.66</b>												
		765	Other Supplies & Materials Expenses		412,046.66												
	1		<b>4. Ensure Operational Readiness and Site Inspection</b>		<b>480,000.00</b>												
		751	Traveling Expenses	10 pers @ 15days / qtr	480,000.00												
			<b>5. Response Drill every Fire Station twice a month</b>		<b>644,734.38</b>												
		765	Other Supplies & Materials Expenses		128,734.38												

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						Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
(1)	(2)	(3)	(4)	(5)	(6)												
		761	Fuel, Oil & Lubricants Expenses		516,000.00												
	1		<b>6. Payment of Fixed Expenditures</b>		<b>5,684,660.65</b>												
		50204010-00	Water Expenses		717,589.73												
		50204020-00	Electricity Expenses		2,692,391.73												
		50205020-02	Telephone Expenses - Landline		411,580.00												
		50205020-01	Rent		-												
		50205030-00	Internet Expenses		621,074.22												
		50215030-00	Insurances		1,242,024.97												
		50213040-01	<b>7. Repair of Fire Station</b>		<b>3,662,527.52</b>												
			Improvement of perimeter fence		450,000.00												
			Improvement of storage room (phase 2)		350,000.00												
			Repair/improvement of Sto. Tomas Fire Station, Isabela		1,900,000.00												
			Repair/improvement of Alcala Fire Station, Cagayan		200,000.00												
			Improvement of SRU building		482,527.52												
			Repair/improvement of Diadi fire Station		80,000.00												
			Repair/improvement of Solana fire Station		200,000.00												
		50213060-01	<b>8. Repair of Fire Truck</b>		<b>1,956,896.27</b>												
			Nagtipunan FT (Isuzu Morita)		492,950.00												
			Tuguegarao Ft ( Isuzu Forward)		487,715.12												
			Aglipay Ft ( Isuzu Morita)		478,900.00												
			Aritao FT ( FMC Roughneck)		497,331.15												
		50213050-09	<b>9. Repair and Maintenance DRRE</b>		<b>2,551,839.16</b>												
310200100001000			<b>Sub-total A.II.b.1</b>		<b>31,973,181.30</b>												
			<b>Total FOA</b>		<b>31,973,181.30</b>												
310200100003000			<b>A.II.b.2 Non-Fire Response Activities</b>														
	1		<b>1. Conduct of Oplan "Paghalasa"</b>	75	<b>43,042.64</b>												
		761	Fuel, Oil and Lubricants Expenses		43,042.64												
	1		<b>2. Conduct of Oplan "SumVac"</b>	75	<b>65,467.64</b>												
		781	Printing & Publication Expenses	75 tarpaulin 3ftx5ft @ P20.00/sq ft	22,500.00												
		761	Fuel, Oil and Lubricants Expenses		42,967.64												
	1		<b>3. Conduct of Oplan "Kaluluwa"</b>	75	<b>65,467.64</b>												
		781	Printing & Publication Expenses	75 tarpaulin 3ftx5ft @ P20.00/sq ft	22,500.00												

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(1)	(2)	(3)	(4)	(5)	(6)												
		761	Fuel, Oil and Lubricants Expenses		42,967.64												
	1		<b>4. Response to emergency calls</b>	200 calls	<b>186,525.00</b>												
		759	Drugs & Medicine Expenses		86,525.00												
		761	Fuel, Oil and Lubricants Expenses		100,000.00												
310200100003000			<b>Sub-total A.II.b.2</b>		<b>360,502.92</b>												
			<b>Total NFA</b>		<b>360,502.92</b>												
310200100002000			<b>A.II.b.3</b>	<b>Fire Investigation Activities</b>													
	1		<b>1. Conduct of Investigation of Fire Incidents</b>	266	<b>685,953.80</b>												
		761	Fuel, Oil & Lubricants Expenses	estimated 266 fire incident	266,000.00												
		755	Office Supplies Expenses		21,000.00												
		751	Traveling Expenses		16,000.00												
		765	Other Supplies & Materials Expenses	Fire Investigation tools	382,953.80												
	1		<b>2. Conduct of Intelligence Activites</b>		<b>98,600.01</b>												
			<b>a. Conducts surveillance and gathering/collection of information regarding suspected Arson Cases</b>	5	<b>55,000.00</b>												
		755	Office Supplies Expenses		5,000.00												
		761	Fuel, Oil & Lubricants Expenses		50,000.00												
			<b>b. Filing of Cases on Supected Arsonist/s</b>	3	<b>21,000.00</b>												
		761	Fuel, Oil & Lubricants Expenses		15,000.00												
		755	Office Supplies Expenses		6,000.00												
			<b>c. Transportation/Handling of Evidence</b>	3	<b>22,600.010</b>												
		751	Traveling Expenses		9,600.00												
		761	Fuel, Oil & Lubricants Expenses		10,000.00												
		755	Office Supplies Expenses		3,000.01												
310200100002000			<b>Sub-total A.II.b.3</b>		<b>784,553.81</b>												
			<b>TOTAL A.II.b (A.II.b.1+A.II.b.2+A.II.b.3)</b>		<b>33,118,238.03</b>												
			<b>TOTAL A.II (A.II.a+A.II.b)</b>		<b>41,149,275.09</b>												
			<b>GRAND TOTAL (A.I + A.II)</b>		<b>43,102,592.61</b>												

**NOTE:** Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

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Approved by:

SSUPT RODOLFO P DENAGA, MBA, (DSC) BFP  
Regional Director