

BFP Regional Headquarters 2 Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/End User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	PRINTING AND PUBLICATION											
1E+14	Tarpaulin for the Conduct of New Years Call	ADMIN	NP-53.9 - Small Value Pr	Jan-21	Jan-21	Jan-21	Jan-21	Gop	2,520	2,520		tarpaulin 14ftx 9ft @ 20 pesos/sq ft
1E+14	Tarpaulin for the Conduct of Regional Command Conference	ADMIN	NP-53.9 - Small Value Pr	quarterly	quarterly	quarterly	quarterly	Gop	2,560	2,560		tarpaulin 4 ft x8 ft@ 20/sq ft
1E+14	Publication of official gazette	PIS	NP-53.9 - Small Value Pr	per semester	per semester	per semester	per semester	Gop	84,000.00	84,000.00		140 magazines per semester
1E+14	Recruitment and Promotion	HRMPSB	NP-53.9 - Small Value Pr	upon download of schedule of activity by the NHQ	upon download of schedule of activity by the NHQ	upon download of schedule of activity by the NHQ	upon download of schedule of activity by the NHQ	Gop	2,000.00	2,000.00		
1E+14	Printing of tarpaulin for the seminar on the enhancement of social relations and team development activities	GAD	NP-53.9 - Small Value Pr	Mar-21	Mar-21	Mar-21	Mar-21	Gop	2,520	2,520		tarpaulin 14ftx 9ft @ 20 pesos/sq ft
1E+14	Printing of Tarpaulin for the BFP Anniversary	ADMIN	NP-53.9 - Small Value Pr	Aug-21	Aug-21	Aug-21	Aug-21	Gop	2,520	2,520		tarpaulin 14ftx 9ft @ 20 pesos/sq ft
1E+14	Printing of Tarpaulin for the Fire Service Recognition	ADMIN	NP-53.9 - Small Value Pr	Dec-21	Dec-21	Dec-21	Dec-21	Gop	2520	2,520		tarpaulin 14ftx 9ft @ 20 pesos/sq ft
3.101E+14	Printing and Publication for the Fire Safety Inspection of New Buildings	FSED	NP-53.9 - Small Value Pr	Jan-21	Jan-21	Jan-21	Jan-21	Gop	207,000.00	207,000.00		FSIC for Occupancy 230*450 FSEC 230*450 (occupancy)
3.101E+14	Printing and Publication for Safety Inspection of Existing Buildings/Establishment	FSED	NP-53.9 - Small Value Pr	as need arises	as need arises	as need arises	as need arises	Gop	720,000.00	720,000.00		FSIC for business 1600*450
3.101E+14	Printing and Publication for the Handang Pamayanan Program	FSED	NP-53.9 - Small Value Pr	year round	year round	year round	year round	Gop	33,600.00	33,600.00		tarpaulin 3ftx4ft x20/sq ft x 140
3.101E+14	Printing and Publication for the Bayanihan Program	FSED	NP-53.9 - Small Value Pr	year round	year round	year round	year round	Gop	33,600.00	33,600.00		tarpaulin 3ftx4ft x20/sq ft x 140
3.101E+14	Printing and Publication for the Lingap program	FSED	NP-53.9 - Small Value Pr	year round	year round	year round	year round	Gop	33,600.00	33,600.00		tarpaulin 3ftx4ft x20/sq ft x 140
3.101E+14	Printing and Publication for the OLP on the Road	FSED	NP-53.9 - Small Value Pr	as need arises	as need arises	as need arises	as need arises	Gop	20,640.00	20,640.00		86 fire stations:3x4@20 pesos
3.101E+14	Printing of posters/information materials for the conduct of fire safety education and fire safety awareness campaign	FSED	Competitive Bidding	Feb-21	Feb-21	Feb-21	Feb-21	Gop	1,244,280.00	1,244,280.00		fire safety signages to be placed on 100 strategic locations regionwide
3.101E+14	Printing of tarpaulin for the fire prevention month (Kick Off Ceremony)	FSED	NP-53.9 - Small Value Pr	Mar-21	Mar-21	Mar-21	Mar-21	Gop	55,040.00	55,040.00		86 tarpaulin 4ftx 8ft @20/sq ft
3.101E+14	Printing of Tarpaulin for the Holiday Fire Hazard Awareness Campaign Month and Oplan Iwas Papatok	FSED	NP-53.9 - Small Value Pr	Dec-21	Dec-21	Dec-21	Dec-21	Gop	58,880.00	58,880.00		92 tarpaulin/station/office 4ftx8ft @20/sq ft
3.101E+14	Printing of Tarpaulin for the Conduct of Oplan SumVac	FSED	NP-53.9 - Small Value Pr	Apr-21	Apr-21	Apr-21	Apr-21	Gop	22,500.00	22,500.00		75 tarpaulin 3ft x5ft @20/sq ft
3.101E+14	Printing of Tarpaulin for the Conduct of Oplan Kaluluwa	FSED	NP-53.9 - Small Value Pr	Oct-21	Oct-21	Oct-21	Oct-21	Gop	22,500.00	22,500.00		75 tarpaulin 3ft x5ft @20/sq ft
	OFFICE SUPPLIES											
1E+14	Office Supplies for the Preparation of Reports	ALL DIVISIONS	NP-53.5 Agency-to-Agen	monthly	monthly	monthly	monthly	Gop	173,522.32	173,522.32		
1E+14	Office Supplies for Reportorial Compliance to Enforcement of Fire Safety Laws, Rules, regulations and Others	ALL DIVISIONS	NP-53.5 Agency-to-Agen	as need arises	as need arises	as need arises	as need arises	Gop	745,462.24	745,462.24		
3.101E+14	Office Supplies for the Handang Pamayanan Program	FSED	NP-53.5 Agency-to-Agen	Jan-March 2021	Jan-March 2021	Jan-March 2021	Jan-March 2021	Gop	75,000.00	75,000.00		
3.101E+14	Office Supplies for the Bayanihan Program	FSED	NP-53.5 Agency-to-Agen	April - June 2021	April - June 2021	April - June 2021	April - June 2021	Gop	52,000.00	52,000.00		
3.101E+14	Office Supplies for the OLP on the Road	FSED	NP-53.5 Agency-to-Agen	as need arises	as need arises	as need arises	as need arises	Gop	35,000.00	35,000.00		
3.101E+14	Office Supplies for the Conduct of Fire Drills in Schools	FSED	NP-53.5 Agency-to-Agen	as need arises	as need arises	as need arises	as need arises	Gop	43,000.00	43,000.00		
3.101E+14	Office Supplies for the Holiday Fire Hazard Awareness Campaign Month and Oplan Iwas Papatok	FSED	NP-53.5 Agency-to-Agen	Dec-21	Dec-21	Dec-21	Dec-21	Gop	6923.2	6,923.20		
3.102E+14	Office Supplies for Fire Operations Activities (Response to Fire calls)	OPERATIONS	NP-53.5 Agency-to-Agen	as need arises	as need arises	as need arises	as need arises	Gop	661160.26	661,160.26		
3.102E+14	Office Supplies for the conduct of investigation of fire incidents	OPERATIONS	NP-53.5 Agency-to-Agen	as need arises	as need arises	as need arises	as need arises	Gop	21,000	21,000.00		

3.102E+14	Office Supplies for the Filing of cases on suspected arsonist/s	OPERATIONS	NP-53.5 Agency-to-Agen	as need arises	as need arises	as need arises	as need arises	Gop	6,000	6,000		
3.102E+14	Office Supplies for the Conduct of surveillance and gathering/collecton of information regarding suspected arson cases	OPERATIONS	NP-53.5 Agency-to-Agen	as need arises	as need arises	as need arises	as need arises	Gop	5,000	5,000		
3.102E+14	Office Supplies for the Transportation/handling of evidence	OPERATIONS	NP-53.5 Agency-to-Agen	as need arises	as need arises	as need arises	as need arises	Gop	3,000.00	3,000.00		
	OTHER SUPPLIES & MATERIALS								0			
1E+15	Other Supplies & Materials for the Conduct of New Years Call	ADMIN	NP-53.9 - Small Value Pr	Jan-21	Jan-21	Jan-21	Jan-21	Gop	19,700.00	19,700.00		snacks,lunch,lei, physical arrangement
1E+15	Other Supplies & Materials in the Formulation/Review of PPMP and APP	PLANS and PROGRAM DIV	NP-53.9 - Small Value Pr	Aug-21	Aug-21	Aug-21	Aug-21	GoP	25,000.00	25,000.00		25 personnel for 1 day
1E+16	Other Supplies and Materials for the Conduct of Regional Command Conference	ADMIN	NP-53.9 - Small Value Pr	quarterly	quarterly	quarterly	quarterly	Gop	25,000.00	25,000.00		50 pers for 1 day
1E+16	Other Supplies and Materials for the Conduct of Management Meetings	ALL DIVISIONS	NP-53.9 - Small Value Pr	monthly	monthly	monthly	monthly	Gop	45000	45,000		25 Regional Staff/ Month
1E+16	Other Supplies and Materials for Conduct of Bid process and Meetings	BAC	NP-53.9 - Small Value Pr	as need arises	as need arises	as need arises	as need arises	Gop	18000	18,000		20 pers for 1 day/6months
1E+16	Other supplies and materials Expenses for the Conduct of Coa Exit Conference	RD/BAC/ACCOUNTING	NP-53.9 - Small Value Pr	Mar-21	March	March	March	Gop	2000	2000		20 pers for 1 day/6months
1E+16	Other supplies and materials Expenses for the conduct of Recruitment of FO1 and Promotion of BFP Personnel	ADMIN	NP-53.9 - Small Value Pr	every semester	every semester	every semester	every semester	Gop	62000	62,000		foods and snacks of personnel during the conduct of recruitment and promotion
1E+16	Other supplies and materials Expenses for the conduct of Seminar on the enhancement of Social Relations and Team Development Activities to improve Organizational Performance/Sports Fest	GAD	NP-53.9 - Small Value Pr	October	October	October	October	Gop	105,000	105,000		150 participants
1E+16	Other supplies and materials Expenses for the Compliance to PADS	HEALTH and SERVICES	NP-53.9 - Small Value Pr	as need arises	as need arises	as need arises	as need arises	Gop	105375	105,375		1405 personnel x 75
1E+16	Other supplies and materials Expenses for the conduct of BFP Anniversary	ADMIN	NP-53.9 - Small Value Pr	Aug-21	Aug-21	Aug-21	Aug-21	Gop	69700	69700		(snacks 200pax x 100,meals 200 pax x 150,plaques 30x1500, token and stage decorations
1E+16	Other supplies and Materials Expenses for the Fire Service Recognition	ADMIN	NP-53.9 - Small Value Pr	Dec-21	Dec-21	Dec-21	Dec-21	Gop	87700	87700		Snacks,lunch/dinner lei,purchase of medals
3.101E+15	Other Supplies and Materials for the Conduct of Fire Safety Education and Fire Safety Awareness campaign	FSED	NP-53.9 - Small Value Pr	Mar-21	Mar-21	Mar-21	Mar-21	Gop	119000	119,000		athletic uniforms,foods and accomodation etc
3.101E+15	Other supplies and Materials Expenses for the Maintenance of cleanliness and orderliness of facilities of fire stations and offices for operational capability	OPERATIONS	NP-53.9 - Small Value Pr	year round	year round	year round	year round	Gop	412046.66	412,046.66		
3.101E+15	Other supplies and Materials Expenses for the Conduct of Response Drill in every Fire station twice a month	OPERATIONS	NP-53.9 - Small Value Pr	year round/ 2x/month	year round/ 2x/month	year round/ 2x/month	year round/ 2x/month	Gop	128091.95	128,091.95		
3.102E+15	Other supplies and Materials Expenses for the Conduct of Fire Investigation of Fire Incidents	OPERATIONS	NP-53.9 - Small Value Pr	as need arises	as need arises	as need arises	as need arises	Gop	382953.8	382,953.80		fire investigation tools
	TRAVELLING EXPENSES											
1E+15	TRAVELLING EXPENSES to Attend Seminars and Conferences at BFP National Head Quarters	ADMIN	Reimbursement	as need arises	as need arises	as need arises	as need arises	Gop	52800	52800		
1E+15	TRAVELLING EXPENSES for the conduct of Personnel Headcount	ADMIN	Reimbursement	as need arises	as need arises	as need arises	as need arises	Gop	120000	120,000		10 personnel for 15 days(all Provinces of RO2)
1E+15	TRAVELLING EXPENSES for the conduct of Stations visits and annual Physical Inventory of property and equipment	LOGISTICS	Reimbursement	as need arises	as need arises	as need arises	as need arises	Gop	60,000	60,000		5 pers for 15 days
1E+15	TRAVELLING EXPENSES for the Conduct of Medical and Dental Profiling	HEALTH and SERVICES	Reimbursement	as need arises	as need arises	as need arises	as need arises	Gop	48000	48,000		4 personnel x 15 days
1E+15	TRAVELLING EXPENSES for the Conduct of Physical fitness Test regionwide	HEALTH and SERVICES	Reimbursement	as need arises	as need arises	as need arises	as need arises	Gop	28000	28,000		4 personnel x 5 days
1E+15	TRAVELLING EXPENSES for the Conduct of Pensioner's Headcount	ADMIN	Reimbursement	as need arises	as need arises	as need arises	as need arises	Gop	9600	9,600		3 personnel x 4 days
1E+15	TRAVELLING EXPENSES for the Conduct of Cash Count of fire code fees collection and petty cash disbursement	FMD	Reimbursement	as need arises	as need arises	as need arises	as need arises	Gop	108000	108000		9 personnel x 15 days
3.101E+14	TRAVELLING EXPENSES for the Fire Safety Inspection of New Buildings	FSED	Reimbursement	as need arises	as need arises	as need arises	as need arises	Gop	660000	660,000.00		11,000 new buildings x00pesos local fare
3.101E+14	TRAVELLING EXPENSES for the Fire Safety Inspection of Existing Buildings/Establishments	FSED	Reimbursement	year round	year round	year round	year round	Gop	1514400	1,514,400		75,720 existing blggs x 20 php (local fare)

3.101E+14	TRAVELLING EXPENSES for FIRE CODE Revenue Collection and Deposit	FINANCE	Reimbursement	year round	year round	year round	year round	Gop	405500	405,500		86 Fire Stations x 50php (local fare) x 12 months x 10 x per month average time of deposit
3.101E+14	TRAVELLING EXPENSES for OPLAN LIGTAS NA PAMAYANAN	FSED	Reimbursement	year round	year round	year round	year round	Gop	14000	14,000		140 Targets x 100php (local fare)
3.101E+14	TRAVELLING EXPENSES for the Operational Readiness and Site Inspection	OPERATIONS	Reimbursement	quarterly	quarterly	quarterly	quarterly	Gop	480000	480,000		10 pers @15 days/qtr
3.101E+14	TRAVELLING EXPENSES for the Conduct of investigation of Fire Incidents	OPERATIONS	Reimbursement	as need arises	as need arises	as need arises	as need arises	Gop	16000	16,000		
3.101E+14	TRAVELLING EXPENSES for the conduct of Intelligence activities	OPERATIONS	Reimbursement	as need arises	as need arises	as need arises	as need arises	Gop	9600	9,600		
	FUEL, OIL & LUBRICANTS EXPENSES											
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES for the HANDANG PAMAYANAN PROGRAM	FSED	NP-53.9 - Small Value Procurement	year round	year round	year round	year round	Gop	210000	210,000		140 Target X 800 php fuel
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES for BAYANIHAN PROGRAM: Brigada ng Bayan Tungo sa Ligtas na Tahanan at Pamayanan	FSED	NP-53.9 - Small Value Procurement	year round	year round	year round	year round	Gop	210000	210,000		140 Target X 800 php fuel
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES for the LINGAP PROGRAM : ligtas na bahay, masaganang pamumuhay	FSED	NP-53.9 - Small Value Procurement	year round	year round	year round	year round	Gop	210000	210,000		140 Target X 800 php fuel
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES for the OLP on the ROAD	FSED	NP-53.9 - Small Value Procurement	year round	year round	year round	year round	Gop	840000	840,000		140 targets x 1100php fuel (around the town campaign)
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES for the conduct of FIRE SAFETY (FIRE DRILLS IN SCHOOL) SEMINARS in all existing private buildings/establishments, government buildings/establishments and existing barangays	FSED	NP-53.9 - Small Value Procurement	year round	year round	year round	year round	Gop	316250	316,250		1265 schools x 5 liters x 50php/liter
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES for the conduct of (FIRE DRILLS IN HOSPITALS)	FSED	NP-53.9 - Small Value Procurement	year round	year round	year round	year round	Gop	37000	37,000		148 schools x 5 liters x 50php/liter
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES for the conduct of fire drills in hotels,motels,lodging, houses,dormitories &apartments etc. once a year	FSED	NP-53.9 - Small Value Procurement	year round	year round	year round	year round	Gop	38750	38,750		155 hotels/lodging houses x5 liters x 50 php/liters
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES for the conduct of FIRE PREVENTION MONTH (KICK OFF)	FSED	NP-53.9 - Small Value Procurement	March	March	March	March	Gop	43000	43,000		1 Fire truck per station for the motorcade around the town
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES, for the HOLIDAY FIRE HAZARD AWARENESS CAMPAIGN MONTH & (OPLAN IWAS PAPUTOK -december	FSED	NP-53.9 - Small Value Procurement	December	December	December	December	Gop	75000	75,000		
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES, for the response to FIRE CALLS	OPERATIONS	NP-53.9 - Small Value Procurement	year round	year round	year round	year round	Gop	798000	798,000		
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES, for the warm up of fire trucks/ambulance/service vehicles/generator set	OPERATIONS	NP-53.9 - Small Value Procurement	year round	year round	year round	year round	GoP	8051900	8,051,900		P50 x 2L x 365 days x 155 vehicles/ P50 x 2Lx365 days x16 vehicles/P 50 x 2 Lx 365 days x 4 service vehicles/50 x 1L x 365 days x 78 gen set/P55 x 1Lx 365 days x 12 motorcycle (petty cash per station)
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES, in response to FIREDRILL every statyon twice a month	OPERATIONS	NP-53.9 - Small Value Procurement	as need arises	as need arises	as need arises	as need arises	Gop	516000	516,000		
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES, for the conduct of OPLAN PAGHALASA	FSED	NP-53.9 - Small Value Procurement	year round	year round	year round	year round	Gop	43042.64	43,042.640		
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES, for the conduct of OPLAN SUMVAC	FSED	NP-53.9 - Small Value Procurement	March, April & May	March, April & May	March, April & May	March, April & May	Gop	42967.64	42,967.64		
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES, for the conduct of OPLAN KALULUWA	FSED	NP-53.9 - Small Value Procurement	NOVEMBER	NOVEMBER	NOVEMBER	NOVEMBER	Gop	42967.64	42,967.64		
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES, IN Response to emergency calls	OPERATIONS	NP-53.9 - Small Value Procurement	as need arises	as need arises	as need arises	as need arises	GoP	100,000	100,000.00		
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES, for the conduct of investigation of Fire Incidents	OPERATIONS	NP-53.9 - Small Value Procurement	year round	year round	year round	year round	Gop	266000	266,000		estimated 270 fire incident
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES, conduct of surveillance &gathering/collection of information regarding suspected ARSON CASES	OPERATIONS	NP-53.9 - Small Value Procurement	year round	year round	year round	year round	Gop	50000	50,000		
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES, FOR FILLING OF CASES ON SUSPECTED ARSONIST	OPERATIONS	NP-53.9 - Small Value Procurement	year round	year round	year round	year round	Gop	15000	15,000		
3.101E+14	FUEL, OIL & LUBRICANTS EXPENSES, FOR transportation/handling of evidence	OPERATIONS	NP-53.9 - Small Value Procurement	as need arises	as need arises	as need arises	as need arises	Gop	10000	10,000		

	TRAINING											
1E+14	BRT Training	SRU	NP-53.9 - Small Value Pr	as need arises	as need arises	as need arises	as need arises	Gop	305512.67	305,512.67		15 participants
	FIDELITY BOND											
1E+14	Fidelity Bond	FMD	NP-53.9 - Small Value Pr	as need arises	as need arises	as need arises	as need arises	Gop	245219.36	245,219.36		
	PROCUREMENT											
3.102E+15	Procurement of Fire coat and trousers	LOGISTICS/Operations	Competitive Bidding	Apr-21	Apr-21	Apr-21	Apr-21	Gop	2558960	2,558,960		80 sets @ 31,987/set
3.102E+15	Procurement of Fire Nozzle 1 1/2	LOGISTICS/Operations	NP-53.9 - Small Value Pr	May-21	May-21	May-21	May-21	Gop	870000	870,000.00		30 pcs @29,000 each
3.102E+15	Procurement of Tables and Chairs	Logistics	NP-53.9 - Small Value Pr	Jun-21	Jun-21	Jun-21	Jun-21	Gop	400000	400,000		40 sets @10,000/set
3.102E+15	Procurement of Double deck	Logistics	NP-53.9 - Small Value Pr	Jul-21	Jul-21	Jul-21	Jul-21	Gop	400000	400,000		50 pcs @ 8,000/ pc
3.102E+15	Procurement of quarter master supplies	Logistics	NP-53.9 - Small Value Pr	Jun-21	Jun-21	Jun-21	Jun-21	Gop	600000	600,000		100 pcs @6000/pc
3.102E+15	Procurement of Tires and Batteries	Logistics	Competitive Bidding	Mar-21	Mar-21	Mar-21	Mar-21	Gop	1838456.4	1,838,456.40		
3.102E+13	Procurement of Rescue Tools and Equipment	SRU	NP-53.9 - Small Value Pr	Mar-21	Mar-21	Mar-21	Mar-21	Gop	402000	402,000.00		
3.102E+15	Procurement of Drugs and Medicines	HEALTH and SERVICES	NP-53.9 - Small Value Pr	as need arises	as need arises	as need arises	as need arises	Gop	86525	86525		
3.102E+14	Payment of FIXED EXPENDITURES	FMD	Direct Contracting	Monthly	Monthly	Monthly	Monthly	Gop	1242667.4	1,242,667.40		water,electricity,telephone,internet
1E+14	POSTAGE AND DELIVERIES	ALL DIVISIONS	NP-53.9 - Small Value Pr	as need arises	as need arises	as need arises	as need arises	Gop	31920	31,920		190pesos x2x a month x 12 monthsx 7 offices
	REPAIR OF FIRE STATIONS								0			